



Good Shepherd Catholic Church
 12800 W. 75th Street
 Shawnee, KS 66216
 Phone: 913.631.7116
 Fax: 913.631.3539

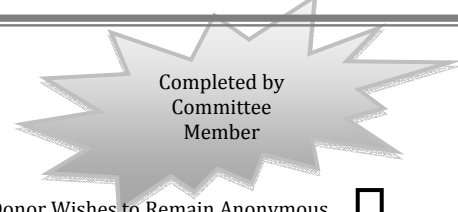
Live Auction

Attach copy of Donor Form to this page (keep original with other donor forms).

Name of Donor _____

Donor Listing For Program _____ Check Here if Donor Wishes to Remain Anonymous

Web / Phone Info for Internet Listing: (must complete if listing is desired) _____ If listing on the internet was promised, please check here.



Donation Description for Catalog Copy (Quantity, size, color, # of people, address of donation if timeshare, etc.)	Valid Dates Date Specific	Restrictions Expiration Date (Tax and Gratuity Not Included, etc.)	Miscellaneous (Can we sell more than once? At what minimum bid?)	Donor Stated Value

Please check all that apply:

Tangible Item (physical item)

- Donated item will be delivered.
- Please pick up my donation.
(Greater KC area only)

Intangible Item (certificate, services, timeshare, tickets, etc.)

- Donor supplied Gift Certificate accompanies form.
- Donor supplied Gift Certificate will be delivered.
- Donation is intangible.
Create Gift Certificate*.
- Donation will arrive after auction.
Create Gift Certificate*.
- Other _____

Gift Certificate to be Created by Committee*

(Required for Each Certificate)

Contact Name: _____
 Contact Phone: _____
 Email: _____
 Delivery Notes: _____

FUNDRAISING COMMITTEE

(Live Auction Paperwork is due to FR chair by March 15.)

- ___ Please contact donor to obtain all form information.
- ___ Determine if/what will be bundled with this item.
(record below)
- ___ Write wording for program.
- ___ Generate certificate if applicable. Y NA
- ___ Determine order in program. _____
- ___ Determine if multiple bids are a possibility. Y N
- ___ Forward completed copy of this form for data entry.

AUCTION TRACKER (AT)

Procurement # _____ Catalog # _____
 Bundled With _____
 Bundled With _____
 Bundled With _____
 Bundled With _____